

ADVANCED DIPLOMA OF HUMAN RESOURCE MANAGEMENT

BSB60320 - Release 1

RTO 41595

COURSE OVERVIEW

This qualification reflects the role of individuals who provide leadership and support strategic direction in the human resources activities of an organisation. Their knowledge base may be highly specialised or broad within the human resources field. The job roles that relate to this qualification may include Human Resources Manager and Senior Human Resources Business Partner.

COURSE SNAPSHOT

COURSE COMPLETION TIME

RPL is achieved at your own pace with our support.

UNITS STUDIED

10 (6 core units + 4 elective units)

NATIONALLY RECOGNISED TRAINING

Yes

DELIVERY LOCATIONS

Evidence is gathered in your workplace..

DELIVERY MODE

This is an RPL only course.

ASSESSMENT DUE DATES

No, gather evidence at your own pace. We will keep you on track.

RPL AVAILABLE?

Yes, absolutely!

COURSE FEES

- Full RPL achieved - \$1895.00

Fees are broken down to an enrolment fee of \$500 and the balance either on completion or spaced evenly across the program to suit your financial needs.

BY COMPLETING THIS COURSE, YOU COULD GAIN EMPLOYMENT AS

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Executive Manager or Director
- Senior Executive
- Manager, Human Resources (Strategy)
- Work Health and Safety Practitioner

COURSE STRUCTURE

ENTRY REQUIREMENTS

Entry to this qualification is limited to those who:

Have completed one of the following qualifications: BSB50320 Diploma of Human Resource Management; or BSB50618 Diploma of Human Resources Management (or a superseded equivalent version).

or

Have two years equivalent full-time relevant work experience.

CORE UNITS

- BSBCRT611 Apply critical thinking for complex problem solving
- BSBFIN601 Manage organisational finances
- BSBHRM611 Contribute to organisational performance development
- BSBHRM612 Contribute to the development of employee and industrial relations strategies
- BSBHRM614 Contribute to strategic workforce planning
- BSBLDR601 Lead and manage organisational change

ELECTIVES

- BSBLDR602 Provide leadership across the organisation
- BSBOPS504 Manage business risk
- BSBSTR601 Manage innovation and continuous improvement
- BSBWHS521 Ensure a safe workplace for a work area

The elective unit options listed represent the OPEC College approved elective unit options offered. This is a reduced list from the qualification packaging rules specified in the elective list. If you would like an elective unit that is not included in this list, please speak to your Trainer/Assessor.

RECOGNITION OF PRIOR LEARNING (RPL)

RPL means you can gain qualifications simply through providing evidence of relevant knowledge and skills you have gained through previous work. This means you don't have to waste time studying what you already know. If you believe you already have the knowledge and skills to achieve this qualification we encourage you to apply for Recognition of Prior Learning.

RPL is a simple process with OPEC College and works like this:

Step 1

Free skills assessment

Fill out our pre-assessment form and we'll give you the guidance you need for the next steps to achieving your career goals.

Step 2

Evidence portfolio

With our help, gather evidence, e.g. current resume, reference letters, examples of work completed, to prove your prior skills and knowledge and submit it online for our assessors to review.

Step 3

Evidence review

After we've assessed your evidence portfolio we'll contact you for competency conversation and a practical observation if required.

Step 4

Training

Fill in any gaps in your prior learning and achieve greater qualifications through our online training courses.

Step 5

Qualified!

Your new certifications are Nationally Recognised and issued by our Registered Training Officer (RTO). You are now ready to pursue your new career and greater opportunities!