

DIPLOMA OF LEADERSHIP AND MANAGEMENT

BSB50420 - Release 1

RTO 41595

COURSE OVERVIEW

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others.

COURSE SNAPSHOT

COURSE COMPLETION TIME

RPL is achieved at your own pace with our support. Study achieved part time at your own pace, guided by us. Typically the course will take 12 - 24 months to complete.

UNITS STUDIED

12 (6 core units + 6 elective units)

NATIONALLY RECOGNISED TRAINING

Yes

DELIVERY LOCATIONS

This course is delivered online and in your workplace where possible.

DELIVERY MODE

Online with extensive support from our trainers and mentors.

ASSESSMENT DUE DATES

No, study at your own pace. We will keep you on track.

RPL AVAILABLE?

Yes, absolutely!

COURSE FEES

- Full RPL achieved - \$1595.00
- Partial RPL - Negotiable up to a max of \$3995.00
- Full Training - \$3995.00

Fees are broken down to an enrolment fee of \$500 and the balance either on completion or spaced evenly across the program to suit your financial needs.

BY COMPLETING THIS COURSE, YOU COULD GAIN EMPLOYMENT AS

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Administration Manager
- Executive Officer
- Department or Divisional Manager
- Program Manager
- Program Consultant
- Business Owner

COURSE STRUCTURE

ENTRY REQUIREMENTS

There are no formal entry requirements for this qualification.

CORE UNITS

- BSBCMM511 Communicate with influence
- BSBCRT511 Develop critical thinking in others
- BSBLDR523 Lead and manage effective workplace relationships
- BSBOPS502 Manage business operational plans
- BSBPEF502 Develop and use emotional intelligence
- SBTWK502 Manage team effectiveness

ELECTIVES

- BSBLDR522 Manage people performance
- BSBPEF501 Manage personal and professional development
- BSBSTR502 Facilitate continuous improvement
- BSBOPS504 Manage business risk
- BSBWHS521 Ensure a safe workplace for a work area
- BSBXCM501 Lead communication in the workplace

The elective unit options listed represent the OPEC College approved elective unit options offered. This is a reduced list from the qualification packaging rules specified in the elective list. If you would like an elective unit that is not included in this list, please speak to your Trainer/Assessor.

RECOGNITION OF PRIOR LEARNING (RPL)

RPL means you can gain qualifications simply through providing evidence of relevant knowledge and skills you have gained through previous work. This means you don't have to waste time studying what you already know. If you believe you already have the knowledge and skills to achieve this qualification we encourage you to apply for Recognition of Prior Learning.

RPL is a simple process with OPEC College and works like this:

Step 1

Free skills assessment

Fill out our pre-assessment form and we'll give you the guidance you need for the next steps to achieving your career goals.

Step 2

Evidence portfolio

With our help, gather evidence, e.g. current resume, reference letters, examples of work completed, to prove your prior skills and knowledge and submit it online for our assessors to review.

Step 3

Evidence review

After we've assessed your evidence portfolio we'll contact you for competency conversation and a practical observation if required.

Step 4

Training

Fill in any gaps in your prior learning and achieve greater qualifications through our online training courses.

Step 5

Qualified!

Your new certifications are Nationally Recognised and issued by our Registered Training Officer (RTO). You are now ready to pursue your new career and greater opportunities!